



Stanislaus Regional Housing Authority

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA
MONO | STANISLAUS | TUOLUMNE COUNTIES

DATE: September 26, 2019
TO: Board of Commissioners
FROM: Barbara S. Kauss, Executive Director
SUBJECT: Action Item #1-5: Approval of Collection Loss Write-Offs

PREPARED BY: Linh Luong, Director of Finance

Resolution No. 18-19-42, 18-19-43, 18-19-44, 18-19-45 and 18-19-46

RECOMMENDATION

Staff recommends the Board of Commissioners the approval of Resolution No. 18-19-42, 18-19-43, 18-19-44, 18-19-45 and 18-19-46 authorizing the write-off of \$39,590.26 tenant accounts receivable as uncollectible.

SUMMARY

The attached resolutions list accounts to be written off. These accounts are being written off in accordance with Stanislaus Regional Housing Authority ("Authority") collection procedures. The amounts being written off reflect losses resulting in costs associated with move outs. These tenants have left the program owing the Authority varying amounts for back rent, maintenance charges, legal fees and miscellaneous charges.

FISCAL IMPACTS

The fiscal impact for each program are as follows:

1. Conventional Public Housing - \$13,609.27
2. Farm Labor 91 & 265 - \$3,824.99
3. Conant - \$277.50
4. Valley Manor - \$365.00
5. Pine Meadows - \$15,214.16
6. Miller Point - \$3,862.13
7. Paramount - \$2,325.72
8. Village I - \$111.49

ATTACHMENTS

Resolutions No. 18-19-42, 18-19-43, 18-19-44, 18-19-45 and 18-19-46





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RESOLUTION NO. 18-19-46

**RESOLUTION APPROVING STANISLAUS REGIONAL HOUSING AUTHORITY
WRITE-OFF OF THE UNCOLLECTIBLE ACCOUNTS OF TENANTS VACATED FROM VALLEY MANOR**

WHEREAS, Stanislaus Regional Housing Authority has made every reasonable effort to collect the delinquent accounts; and

WHEREAS, the accounts listed in Exhibit "A" are considered to be uncollectible; and

WHEREAS, as a part of year-end closing, accounts are written off of current accounts receivable as a matter of good accounting practice;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Stanislaus Regional Housing Authority, that

1. Exhibit "A" includes the accounts are charged off to collection loss accounts of the books as of August 31, 2019.
2. This Resolution shall take effect immediately.

DULY AND REGULARLY ADOPTED by the Board of Commissioners of Stanislaus Regional Housing Authority this 26th day of September, 2019

On a motion of Commissioner _____, seconded by Commissioner _____, and of the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved _____
Chairman

Attest: _____
Secretary



**EXHIBIT A
RESOLUTION NO. 18-19-46**

**STANISLAUS REGIONAL HOUSING AUTHORITY
VALLEY MANOR
UNCOLLECTIBLE ACCOUNTS RECEIVABLE WRITE-OFFS**

Tenant Number	Amount Owed	Rent	Charges
0016735	\$ 365.00	\$ 365.00	\$ -
GRAND TOTALS	\$ 365.00	\$ 365.00	\$ -