



## Stanislaus Regional Housing Authority

ALPINE | AMADOR | CALAVERAS | INYO | MARIPOSA  
MONO | STANISLAUS | TUOLUMNE COUNTIES

DATE: September 26, 2019

TO: Board of Commissioners

FROM: Barbara S. Kauss, Executive Director

SUBJECT: Action Item #1-5: Approval of Collection Loss Write-Offs

PREPARED BY: Linh Luong, Director of Finance

Resolution No. 18-19-42, 18-19-43, 18-19-44, 18-19-45 and 18-19-46

### **RECOMMENDATION**

Staff recommends the Board of Commissioners the approval of Resolution No. 18-19-42, 18-19-43, 18-19-44, 18-19-45 and 18-19-46 authorizing the write-off of \$39,590.26 tenant accounts receivable as uncollectible.

### **SUMMARY**

The attached resolutions list accounts to be written off. These accounts are being written off in accordance with Stanislaus Regional Housing Authority ("Authority") collection procedures. The amounts being written off reflect losses resulting in costs associated with move outs. These tenants have left the program owing the Authority varying amounts for back rent, maintenance charges, legal fees and miscellaneous charges.

### **FISCAL IMPACTS**

The fiscal impact for each program are as follows:

1. Conventional Public Housing - \$13,609.27
2. Farm Labor 91 & 265 - \$3,824.99
3. Conant - \$277.50
4. Valley Manor - \$365.00
5. Pine Meadows - \$15,214.16
6. Miller Point - \$3,862.13
7. Paramount - \$2,325.72
8. Village I - \$111.49

### **ATTACHMENTS**

Resolutions No. 18-19-42, 18-19-43, 18-19-44, 18-19-45 and 18-19-46





**Stanislaus Regional Housing Authority**

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**RESOLUTION NO. 18-19-43**

**RESOLUTION APPROVING STANISLAUS REGIONAL HOUSING AUTHORITY WRITE-OFF OF THE UNCOLLECTIBLE ACCOUNTS OF TENANTS VACATED THE UNITS FROM FARM LABOR 91 AND 265**

**WHEREAS**, Stanislaus Regional Housing Authority has made every reasonable effort to collect the delinquent accounts; and

**WHEREAS**, the accounts listed in Exhibit "A" are considered to be uncollectible; and

**WHEREAS**, as a part of year-end closing, accounts are written off of current accounts receivable as a matter of good accounting practice;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Stanislaus Regional Housing Authority that

1. Exhibit "A" includes the accounts are charged off to collection loss accounts of the books as of August 31, 2019.
2. This Resolution shall take effect immediately.

**DULY AND REGULARLY ADOPTED** by the Board of Commissioners of Stanislaus Regional Housing Authority this 26<sup>th</sup> day of September, 2019

On a motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, and of the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved \_\_\_\_\_  
Chairman

Attest: \_\_\_\_\_  
Secretary



**EXHIBIT A  
RESOLUTION NO. 18-19-43**

**STANISLAUS REGIONAL HOUSING AUTHORITY  
FARM LABOR 91 AND 265  
UNCOLLECTIBLE ACCOUNTS RECEIVABLE WRITE-OFFS**

<b>Tenant Number</b>	<b>Amount Owed</b>	<b>Rent</b>	<b>Charges</b>
	<b>WESTLEY</b>	<b>LC-29</b>	
0013347	\$ 240.00	\$ -	\$ 240.00
<b>Total Patterson</b>	<b>\$ 240.00</b>	<b>\$ -</b>	<b>\$ 240.00</b>
	<b>MODESTO</b>	<b>LC-31</b>	
0002969	\$ 103.50	\$ -	\$ 103.50
0019201	\$ 333.00	\$ 283.00	\$ 50.00
0019096	\$ 3,148.49	\$ 3,078.00	\$ 70.49
<b>Total Modesto</b>	<b>\$ 3,584.99</b>	<b>\$ 3,361.00</b>	<b>\$ 223.99</b>
<b>GRAND TOTALS</b>	<b>\$ 3,824.99</b>	<b>\$ 3,361.00</b>	<b>\$ 463.99</b>