

1. Yardi Voyager

- Trainings for the iAffordable Module
 - Staff trainings for the iAffordable Module have been scheduled for the week of October 15th
 - These trainings will include all aspects of the module and how it ties to Finance, Eligibility, Maintenance, etc.

- Trainings for the Move-Out, Unit Turnover, & Vacant Lease up Process were completed in August
 - The new process creates work orders in the Yardi system automatically from the Move-Out Inspection, adds the work order to a report displaying all units in the Turnover Process, and once the turn is complete, follows the charge out and vacant unit work flow

- Reports
 - New reports have and are being generated for HAP visibility and Unit Vacancy

- Letter Generation
 - New letters are being created and generated for the UPCS Inspection process.
 - These letters will also automate Unit Charge information and work orders

2. Agency virus/anti-virus update - verbal report

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