

# Stanislaus Regional Housing Authority

*Alpine ■ Amador ■ Calaveras ■ Inyo ■ Mariposa ■ Mono ■ Stanislaus ■ Tuolumne Counties*

DATE: December 13, 2018  
 TO: Board of Commissioners  
 FROM: Barbara S. Kauss, Executive Director  
 SUBJECT: **Action Item #11** - Consider Approving Resolution No.18-19-18 awarding contract for Replacement of Roofs at Ceres Farm Labor  
 PREPARED BY: Mary Ramirez, Asset Manager  
 RESOLUTION NO: 18-19-18

## **RECOMMENDATION:**

Staff recommends awarding Contract No. 217-18 for the Replacement of Roofs, at Ceres Farm Labor to Skylines Roofing for the bid amount of \$210,000.00.

## **SUMMARY**

The Housing Authority solicited bids for hiring a Contractor to perform the replacement of roofs for public housing dwelling units by publishing Invitation for Bid (IFB) No. 217-18. IFB No. 217-18 progressed as follows:

- October 12, 2018: The solicitation was published online on the Housing Authority’s website.
- October 12, 2018: Advertisement was emailed to 35 contractors and potential bidders, including 3 plan-room/exchange-houses.
- October 18 and 21, 2018: Local newspaper advertisements were run in The Modesto Bee.
- October 22, 2018: A non-mandatory pre-bid meeting was held at Ceres Farm Labor, which seven (7) interested persons attended.
- November 13, 2018: The IFB closed, with five (5) firms having submitted bids:

a) Skylines Roofing	Modesto	(\$210,000.00)
b) MCM Roofing	McClellan	(\$215,200.00)
c) CNW	Rescue	(\$228,000.00)
d) Pioneer Contractors	San Francisco	(\$296,000.00)
e) Best Contracting Services	Gardena	(\$423,325.00)

Skyline Roofing was the apparent low bidder, and upon review of the bid package by staff, was also the lowest responsive and responsible bidder.

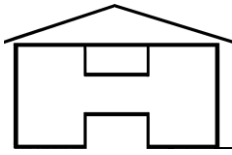


On November 14, 2018 roofing results were sent to USDA for approval. USDA responded with approval to move forward with lowest bidder.

**Alternate Options:**

**Option 1:** Reject all bids and reject Staff's recommendation for award of contract. Doing so will result in damage to units due to roof leaks.

**Fiscal Impact:** Total cost of \$210,000.00 would be charged to the Farm Labor Reserve



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## RESOLUTION NO. 18-19-18

### RESOLUTION APPROVING THE AWARD OF CONTRACT FOR THE REPLACEMENT OF ROOFS AT THE CERES FARM LABOR CENTER

**WHEREAS**, the Housing Authority of the County of Stanislaus desires to award a contract for replacing the roofs at the Ceres Farm Labor Housing Development located in Ceres, CA; and

**WHEREAS**, proposals for the completion of this work were solicited in accordance with the Authority’s procurement policy; and

**WHEREAS**, the completion of this work has been budgeted and funds are available from the Farm Labor Reserve; and

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Housing Authority of the County of Stanislaus, that

1. The contract for Roofing Replacement is awarded to Skyline Roofing, for \$210,000.00 (Two-Hundred and Ten Thousand Dollars and Zero Cents).
2. The Executive Director is designated the Contract Officer and is authorized to execute the aforementioned contracts and to act on behalf of the Authority during the administration of these contracts.
3. This Resolution shall take effect immediately.

**DULY AND REGULARLY ADOPTED** by the Board of Commissioners of the Housing Authority of the County of Stanislaus this 13th day of December 2018.

On motion of Commissioner \_\_\_\_\_, seconded by \_\_\_\_\_, and on the following roll call vote:

AYES:

ABSTAIN

ABSENT:

Attest: \_\_\_\_\_  
Secretary

Approved: \_\_\_\_\_  
Chairman

