

Stanislaus Regional Housing Authority

Alpine ■ Amador ■ Calaveras ■ Inyo ■ Mariposa ■ Mono ■ Stanislaus ■ Tuolumne Counties

DATE: October 13, 2018
TO: Board of Commissioners
FROM: Barbara S. Kauss, Executive Director
SUBJECT: Action Item #1-4: Approval of Collection Loss Write-Offs
PREPARED BY: Linh Luong, Director of Finance

Resolution No. 18-19-01, 18-19-02, 18-19-03 and 18-19-04

RECOMMENDATION

Staff recommends the Board of Commissioners the approval of Resolution No. 18-19-01, 18-19-02, 18-19-03 and 18-19-04 authorizing the write-off of \$54,647.62 tenant accounts receivable as uncollectible.

SUMMARY

The attached resolutions list accounts to be written off. These accounts are being written off in accordance with the Housing Authority of the County of Stanislaus ("Authority") collection procedures. The amounts being written off reflect losses resulting in costs associated with move outs. These tenants have left the program owing the Authority varying amounts for back rent, maintenance charges, legal fees and miscellaneous charges.

FISCAL IMPACTS

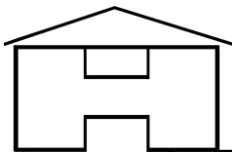
The fiscal impact for each program are as follows:

1. Conventional Public Housing - \$21,267.87
2. Farm Labor 91 & 265 - \$13,776.31
3. Valley Manor - \$7,480.02
4. Palm Valley - \$44.00
5. Randazzo - \$5,991.67
6. Meadow Glen - \$6,087.75

ATTACHMENTS

Resolutions No. 18-19-01, 18-19-02, 18-19-03 and 18-19-04





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RESOLUTION NO. 18-19-01

RESOLUTION APPROVING THE HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS WRITE-OFF OF THE UNCOLLECTIBLE ACCOUNTS FROM TENANTS VACATING FROM CONVENTIONAL PUBLIC HOUSING

WHEREAS, the Housing Authority of the County of Stanislaus has made every reasonable effort to collect the delinquent accounts; and

WHEREAS, the accounts listed in Exhibit "A" are considered to be uncollectible; and

WHEREAS, as a part of year-end closing, accounts are written off of current accounts receivable as a matter of good accounting practice;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Housing Authority of the County of Stanislaus, that

1. Exhibit "A" includes the accounts are charged off to collection loss accounts of the books as of September 30, 2018.
2. This Resolution shall take effect immediately.

DULY AND REGULARLY ADOPTED by the Board of Commissioners of the Housing Authority of the County of Stanislaus this 13th day of October, 2018

On a motion of Commissioner _____, seconded by Commissioner _____, and of the following roll call vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Approved _____
Chairman

Attest: _____
Secretary



**EXHIBIT A
RESOLUTION NO. 18-19-01**

**HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS
CONVENTIONAL PUBLIC HOUSING
UNCOLLECTIBLE ACCOUNTS RECEIVABLE WRITE-OFFS**

| <u>Tenant Number</u> | | <u>Amount Owed</u> | <u>Rent</u> | <u>Charges</u> |
|--|----------|--------------------|--------------------|--------------------|
| <u>AMP #1</u> <u>WESTLEY</u> <u>26-08</u> | | | | |
| 0019583 | | \$ 2,020.00 | \$ 1,640.00 | \$ 380.00 |
| 0019417 | | \$ 1,233.60 | \$ - | \$ 1,233.60 |
| | Total | \$ 3,253.60 | \$ 1,640.00 | \$ 1,613.60 |
| TOTAL AMP #1 | | \$ 3,253.60 | \$ 1,640.00 | \$ 1,613.60 |
| ===== | | | | |
| <u>AMP #2</u> <u>TURLOCK</u> <u>26-02</u> | | | | |
| 0016644 | | \$ 805.56 | \$ - | \$ 805.56 |
| 0019558 | | \$ 4,303.62 | \$ 3,791.00 | \$ 512.62 |
| | Total | \$ 5,109.18 | \$ 3,791.00 | \$ 1,318.18 |
| TOTAL AMP #2 | | \$ 6,503.18 | \$ 4,357.00 | \$ 2,146.18 |
| ===== | | | | |
| <u>AMP #3</u> <u>MODESTO</u> <u>26-03</u> | | | | |
| 0009769 | deceased | \$ 788.15 | \$ - | \$ 788.15 |
| 0011972 | | \$ 1,817.45 | \$ 494.20 | \$ 1,323.25 |
| | Total | \$ 2,605.60 | \$ 494.20 | \$ 2,111.40 |
| TOTAL AMP #3 | | \$ 2,605.60 | \$ 494.20 | \$ 2,111.40 |
| ===== | | | | |

**EXHIBIT A
RESOLUTION NO. 18-19-01**

**HOUSING AUTHORITY OF THE COUNTY OF STANISLAUS
CONVENTIONAL PUBLIC HOUSING
UNCOLLECTIBLE ACCOUNTS RECEIVABLE WRITE-OFFS**

| <u>Tenant Number</u> | <u>Amount Owed</u> | <u>Rent</u> | <u>Charges</u> |
|----------------------|-----------------------|---------------------|---------------------|
| | | | |
| <u>AMP #4</u> | <u>MODESTO</u> | <u>26-18</u> | |
| 0013593 | \$ 1,175.90 | \$ - | \$ 1,175.90 |
| 0015049 | \$ 2,290.39 | \$ - | \$ 2,290.39 |
| 0013233 | \$ 528.25 | \$ 199.00 | \$ 329.25 |
| | ----- | ----- | ----- |
| Total | \$ 3,994.54 | \$ 199.00 | \$ 3,795.54 |
| | | | |
| <u>AMP #4</u> | <u>MODESTO</u> | <u>26-26</u> | |
| 0015833 | \$ 227.25 | \$ - | \$ 227.25 |
| 0013609 | \$ 167.50 | \$ - | \$ 167.50 |
| | ----- | ----- | ----- |
| Total | \$ 394.75 | \$ - | \$ 394.75 |
| | | | |
| TOTAL AMP #4 | \$ 4,389.29 | \$ 199.00 | \$ 4,190.29 |
| | ===== | ===== | ===== |
| | | | |
| <u>AMP #5</u> | <u>MODESTO</u> | <u>26-17</u> | |
| 0001402 | \$ 2,548.95 | \$ 492.00 | \$ 2,056.95 |
| | ----- | ----- | ----- |
| Total | \$ 2,548.95 | \$ 492.00 | \$ 2,056.95 |
| | | | |
| <u>AMP #5</u> | <u>MODESTO</u> | <u>26-19</u> | |
| 0019148 | \$ 1,028.00 | \$ - | \$ 1,028.00 |
| 0015707 | \$ 939.25 | \$ - | \$ 939.25 |
| | ----- | ----- | ----- |
| Total | \$ 1,967.25 | \$ - | \$ 1,967.25 |
| | | | |
| TOTAL AMP #5 | \$ 4,516.20 | \$ 492.00 | \$ 4,024.20 |
| | ===== | ===== | ===== |
| | | | |
| GRAND TOTALS | \$ 21,267.87 | \$ 7,182.20 | \$ 14,085.67 |
| | ===== | ===== | ===== |