

**RFQ DOCUMENT AND STATEMENT OF WORK**  
**FOR**  
**REQUEST FOR QUALIFICATIONS (RFQ): 214-18**  
**ARCHITECTURAL/ENGINEERING SERVICES**  
**BY**  
**STANISLAUS REGIONAL HOUSING AUTHORITY**  
**1701 ROBERTSON ROAD**  
**MODESTO, CA 95351**

**RFQ Issued: August 27, 2018**  
**Proposal Deadline: September 26, 2018**



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## **INTRODUCTION**

The Housing Authority of the County of Stanislaus (HACS) is public entity that was formed in 1949 to provide federally subsidized housing and housing assistance to low-income families within Stanislaus County. It is governed by a seven-person board of commissioners and is subject to the requirements of Title 24 of the Code of Feral Regulations (CFR).

Currently, the HACS owns and/or manages approximately 1,700 rental units throughout Stanislaus county under a variety of affordable housing programs and administers 4,751 Housing Choice Vouchers throughout its service area of Stanislaus, Alpine, Amador, Calaveras, Tuolumne, Mariposa, Mono and Inyo counties. The HACS employs approximately 90 employees.

In keeping with its mandate to provide efficient and effective services, the HACS is now soliciting proposals from qualified, licensed and insured entities to provide Architectural Services to HACS. All proposals submitted in response to this solicitation must conform to all of the requirements and specifications outlined within this document and any designated attachments in its entirety.

HACS currently anticipates developing a number of single family and multifamily units over the next 3-5 years. Current developments scheduled to begin within the next 12 months include three single family home communities consisting of 36 units, 23 units, and 35 units.

## **MASTER AGREEMENT**

HACS (herein "Lead Public Agency" on behalf of itself and local governments in the United States of America, and other government agencies and nonprofit organizations (herein "Participating Public Agencies") is soliciting proposals from qualified Architectural and Engineering Firms to enter into a Master Agreement for Architectural and Engineering Services as described in RFQ 214-18. All proposals submitted in response to this solicitation must conform to all of the requirements and specifications outlined within this document and any designated attachments in its entirety.

## **OBJECTIVES**

- A. Provide a comprehensive competitively solicited Master Agreement offering Products and Services to Participating Public Agencies;
- B. Establish the Master Agreement as a Supplier's primary offering to Participating Public Agencies;
- C. Achieve cost savings for Suppliers and Participating Public Agencies through a single competitive solicitation process that eliminates the need for multiple bids or proposals;
- D. Combine the volumes of Participating Public Agencies to achieve cost effective pricing;
- E. Reduce the administrative and overhead costs of Suppliers and Participating Public Agencies through state of the art ordering and delivery systems;
- F. Provide Participating Public Agencies with environmentally responsible products and services.

**RFQ INFORMATION AT A GLANCE**

<p>HA CONTACT PERSON</p>	<p>Mary Ramirez, Asset Manager, Procurement and Development                  Telephone (209) 557-2007                  E-Mail: <a href="mailto:mramirez@stancoha.org">mramirez@stancoha.org</a>                  TDD/TTY: (209) 557-2012</p>
<p>HOW TO OBTAIN THE RFQ DOCUMENTS</p>	<ol style="list-style-type: none"> <li>1. Mail request to: Housing Authority of the County of Stanislaus, Attn: Mary Ramirez</li> <li>2. 1701 Robertson Rd. Modesto CA 95351</li> <li>3. Go to: <a href="http://www.stancoha.org">www.stancoha.org</a></li> <li>4. Request by phone: (209) 557-2007</li> </ol>
<p>HOW TO FULLY RESPOND TO THIS RFQ BY SUBMITTING A PROPOSAL SUBMITTAL</p>	<ol style="list-style-type: none"> <li>1. As detailed within Section 3.0 of the RFQ document.</li> </ol>
<p>DEADLINE DATE FOR QUESTIONS</p>	<p>All questions are to be submitted in writing to <a href="mailto:mramirez@stancoha.org">mramirez@stancoha.org</a> no later than September 12, 2018 at 2:00 p.m.</p>
<p>PROPOSAL SUBMITAL RETURN &amp; DEADLINE</p>	<p>All proposals are required to be received no later than: 2:00 pm September 26, 2018</p> <p>Bids must be marked:                  RFQ214-18 ARCHITECTURAL/ENGINEERING</p> <p><i>Hand deliver or mail to the offices of the:</i>                  Housing Authority of the County of Stanislaus                  1701 Robertson Road, Modesto, CA 95351</p> <p><b>Proposals must be received by the submittal deadline.</b></p>
<p>ANTICIPATED APPROVAL BY HACS BOARD OF COMMISSIONERS</p>	<p>To be determined following negotiations and funding approval but expected to take place at the public meeting scheduled for <b>October 2018</b>.</p>

**1.0 HACS'S RESERVATION OF RIGHTS:**

- 1.1 The HACS reserves the right to reject any or all proposals, to waive any informality in the RFQ process, or to terminate the RFQ process at any time, if deemed by the HACS to be in its best interests.
- 1.2 The HACS reserves the right not to award a contract pursuant to this RFQ.
- 1.3 The HACS reserves the right to terminate a contract awarded pursuant to this RFQ, at any time for its convenience upon 10 days written notice to the successful proposer(s).
- 1.4 The HACS reserves the right to determine the days, hours and locations that the successful proposer(s) shall provide the services called for in this RFQ.
- 1.5 The HACS reserves the right to retain all proposals submitted and not permit withdrawal for a period of 60 days subsequent to the deadline for receiving proposals without the written consent of the HACS Contracting Officer (CO).
- 1.6 The HACS reserves the right to negotiate the fees proposed by the proposer entity.
- 1.7 The HA reserves the right to postpone selection for its own convenience, to withdraw the Request for Qualifications at any time, and to reject any and all proposals without indicating any reason for such rejection.
- 1.8 The HACS shall have no obligation to compensate any proposer for any costs incurred in responding to this RFQ.
- 1.9 The HACS shall reserve the right to at any time during the RFQ or contract process to prohibit any further participation by a proposer or reject any proposal submitted that does not conform to any of the requirements detailed herein.
- 1.10 The HACS reserves the right to reject any and all bids, and further reserves the right to waiver any informalities or irregularities in the bids, or accept or select any bid that HACS, in its sole and absolute discretion determines best meets its needs.

- 2.0 **SCOPE OF WORK (SOW)/TECHNICAL SPECIFICATIONS (T/S):** The HACS is seeking proposals from qualified, licensed and insured entities to provide the following detailed architectural services:
- 2.1 **General Specifications:** The HACS intends to award a contract to a firm(s) to provide architectural design services (A/E) for various projects the HACS develops. Services will include, but are not limited to typical A/E services pertaining to:
- 2.1.1 Site planning;
  - 2.1.1 Structural, mechanical, electrical and civil engineering;
  - 2.1.2 Landscaping;
  - 2.1.3 Cost estimating
  - 2.1.4 Construction contract administration; and
  - 2.1.5 Construction oversight.
- 2.2 **Phases of the A/E Services Shall Consist of:**
- 2.2.1 Schematic Design/Preliminary Study Phase;
  - 2.2.2 Design Development Phase;
  - 2.2.3 Bidding, Construction and Contract Document Phase;
  - 2.2.4 Bidding and Award Phase;
  - 2.2.5 Construction Phase; and
  - 2.2.6 Post Completion/Warranty Phase.
- 2.3 **Design Product:** The design product shall meet all State Housing Division requirements as well as all applicable City or County Building Code requirements and shall conform with all applicable local codes, ordinances, regulations and standards, such as HUD's Section 504 program; UFAS, ADA and ANSI requirements. The design shall also include coordination for the abatement of asbestos-containing building materials as well as demolition of existing structures.
- 2.4 **Method of Award (Task Order):** The HACS will retain the right to contract with any of the responsive and responsible proposers as a result of this RFQ, which shall occur in the following manner (this is sometimes called "forming a pool" of contractors that the HACS may draw from):
- 2.4.1 As detailed within the following Section 3.2 (most specifically, Section 3.2.7.9), each proposer will be ranked as a result of the evaluation detailed within the following Section 4.0 herein.

- 2.4.2 When the HACS has need of A/E design work, the HACS staff assigned will contact the 1<sup>st</sup>-ranked proposer to ascertain as to whether or not that contractor is available to do the work within the reasonable time-frame the HA has established for that work; if the firm is available within the HACS's requirements, the HACS shall then, in conformance with all HUD requirements, attempt to negotiate a reasonable cost with the available firm. If such negotiation cannot be successfully concluded within 5 business days, the HA shall retain the right to suspend negotiations with that firm and proceed to the 2<sup>nd</sup>-ranked firm. PLEASE NOTE: Once the HACS has ended negotiations with the 1<sup>st</sup>-ranked firm, the HACS SHALL NOT again enter into negotiations with that firm pertaining to that task order (however, this shall not cause that firm to lose its place as the 1<sup>st</sup>-ranked firm for any following task orders).
- 2.4.3 If, as detailed within the preceding Section 2.4.2, the 1<sup>st</sup>-ranked proposer is not available or the HACS is not able to successfully reach a negotiated cost with the 1<sup>st</sup>-ranked proposer, the HACS will proceed to the next-ranked contractor and repeat the same negotiation process. This process may be repeated by the HACS with ensuing ranked firms until the HACS has successfully negotiated a reasonable cost.

3.0 PROPOSAL FORMAT:

- 3.1 **Tabbed Proposal Submittal:** The HACS intends to retain the successful proposer pursuant to a "Best Value" basis, not a "Low Bid" basis ("Best Value," in that the HACS will, as detailed within the following Section 4.0, consider factors other than just cost in making the award decision). Therefore, so that the HACS can properly evaluate the offers received, all proposals submitted in response to this RFQ must be formatted in accordance with the sequence noted following. Each category must be separated by numbered index dividers (which number extends so that each tab can be located without opening the proposal) and labeled with the corresponding tab reference also noted below. None of the proposed services may conflict with any requirement the HACS has published herein or has issued by addendum.

Tab No.	Description
1	<b>Form of Proposal:</b> This Form is attached hereto as Attachment A to this RFQ document. This 1-page Form must be fully completed, executed where provided thereon and submitted under this tab as a part of the proposal submittal.
2	<b>Form HUD-5369-C (8/93), <i>Certifications and Representations of Offerors, Non-Construction Contract:</i></b> This Form is attached hereto as Attachment B to this RFQ document. This 2-page Form must be fully completed, executed where provided thereon and submitted under this tab as a part of the proposal submittal.

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3	<p><b>Profile of Firm Form:</b> The Profile of Firm Form is attached hereto as Attachment C to this RFQ document. This 2-page Form must be fully completed and submitted under this tab as a part of the proposal submittal.</p>
4	<p><b>Proposed Services:</b> As more fully detailed within Section 2.0, <i>Scope of Proposal/Technical Specifications</i>, of this document, the proposer shall, at a minimum, clearly detail within the information submitted under this tab documentation showing:</p>
	<p>Evaluation Factor No. 2, herein, evidence of the proposers CAPABILITY to provide professional services in a timely manner.</p>
	<p>Evaluation Factor No. 3, herein, evidence of the proposers PAST PERFORMANCE in terms of cost control, quality of work, and compliance with performance schedules.</p>
	<p>Evaluation Factor No. 4, The proposers' DEMONSTRATED KNOWLEDGE of local building codes and Federal building alterations requirements.</p>
	<p>Evidence that the proposer is licensed in the state that the proposer is located; and, if appropriate, evidence of the proposers' required reciprocal agreement.</p>
	<p>The proposed quality control program that firm will utilize during project design and construction;</p>
	<p>A complete description of the products and services the firms provide.</p>
5	<p><b>Managerial Capacity/Financial Viability:</b> The proposer entity must submit under this tab a concise description of its managerial and financial capacity to deliver the proposed services, including brief professional resumes for the persons identified within areas (5) and (6) of Attachment C, Profile of Firm Form. Such information shall include the proposer's qualifications to provide the services; a description of the background and current organization of the firm.</p>
6	<p><b>Client Information:</b> The proposer shall submit a listing of former or current clients, including the Public Housing Authorities, for whom the proposer has performed similar or like services to those being proposed herein. The listing shall, at a minimum, include:</p>
	<p>The client's name;</p>
	<p>The client's contact name;</p>
	<p>The client's telephone number;</p>
	<p>A brief description and scope of the service(s) and the dates the services were provided;</p>
7	<p><b>Equal Employment Opportunity:</b> The proposer must submit under this tab a copy of its Equal Opportunity Employment Policy.</p>
8	<p><b>Subcontractor/Joint Venture Information (Optional Item):</b> The proposer shall identify hereunder whether or not he/she intends to use any subcontractors for this job, if awarded, and/or if the proposal is a joint venture with another firm. Please remember that all information required from the proposer under the</p>



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	proceeding tabs must also be included for any major subcontractors (10% or more) or from any joint venture.
9	<b>Section 3 Business Preference Documentation (Optional Item):</b> For any proposer claiming a Section 3 Business Preference, he/she shall under this tab include the fully completed and executed Section 3 Business Preference Certification Form attached hereto as <b>Attachment D</b> and any documentation required by that form.
10	<b>Other Information (Optional Item):</b> The proposer may include hereunder any other general information that the proposer believes is appropriate to assist the HACS in its evaluation.

3.1.11 If no information is to be placed under any of the above noted tabs (especially the "Optional" tabs), please place there under a statement such as "NO INFORMATION IS BEING PLACED UNDER THIS TAB" or "THIS TAB LEFT INTENTIONALLY BLANK." **DO NOT eliminate any tabs.**

3.1.12 **Proposal Submittal Binding Method:** It is preferable and recommended that the proposer bind the proposal submittals in such a manner that the HACS can, if needed, remove the binding (i.e. "comb-type; etc.) or remove the pages from the cover (i.e. 3-ring binder; etc.) to make copies then return the proposal submittal to its original condition.

3.2 **Fees:** No fees shall be discussed or proposed, either verbally or in writing, during the RFQ competitive solicitation process. The HACS will negotiate such fees with the final top-rated proposers. Further, as may be detailed herein, the HA does not guarantee any minimum or maximum amount of work as a result of any award ensuing from this RFQ but will reserve the right to award work on a task order, as-needed basis.

3.3 **Proposal Submission:** All proposals must be submitted and time-stamped received in the HACS Office by no later than the submittal deadline stated herein (or within any ensuing addendum). A total of 3 original signature copies (each of the 3 proposal submittals shall have a cover and extending tabs) of the proposal submittal, and shall be placed unfolded in a sealed package and addressed to:

All proposals are required to be received no later than: 2:00 pm September 21, 2018

Hand deliver or mailed to the offices of the:

Housing Authority of the County of Stanislaus  
1701 Robertson Road, Modesto, CA 95351

Bids must be marked:

HACS Attention: Mary Ramirez  
RFQ214-18 ARCHITECTURAL/ENGINEERING

**Proposals must be received by the submittal deadline, proposals submitted after the published deadline will not be accepted.**

**3.3.1 Submission Conditions:** DO NOT FOLD OR MAKE ANY ADDITIONAL MARKS, NOTATIONS OR REQUIREMENTS ON THE DOCUMENTS TO BE SUBMITTED! Proposers are not allowed to change any requirements or forms contained herein, either by making or entering onto these documents or the documents submitted any revisions or additions; and if any such additional marks, notations or requirements are entered on any of the documents that are submitted to the HACS by the proposer, such may invalidate that proposal.

**3.3.2 Submission Responsibilities:** It shall be the responsibility of each proposer to be aware of and to abide by all dates, times, conditions, requirements and specifications set forth within all applicable documents issued by the HACS, including the RFQ document, the documents listed within the following Section 5.6, and any addenda and required attachments submitted by the proposer. By virtue of completing, signing and submitting the completed documents, the proposer is stating his/her agreement to comply with all the conditions and requirements set forth within those documents. Written notice from a proposer of any changes to the submission requirements, may cause that proposer to be excluded and not considered for award if the proposed changes have not been authorized in writing by the HACS CO to exclude any of the HACS requirements contained within the documents.

**3.4 Proposer's Responsibilities--Contact With the HACS:** It is the responsibility of the proposer to address all communication and correspondence pertaining to this RFQ process to Mary Ramirez, Development and Procurement Asset Manager, [mr Ramirez@stancoha.org](mailto:mr Ramirez@stancoha.org) or (209) 577-2007. Proposers must not make inquiry or communicate with any other HACS staff member or official pertaining to this RFQ. Failure to abide by this requirement may be cause for the HACS to not consider a proposal submittal received from any proposer who has not abided by this directive.

**3.4.1 Addendums:** All questions and requests for information must be addressed in writing to the Mary Ramirez, Development and Procurement Asset Manager, [mr Ramirez@stancoha.org](mailto:mr Ramirez@stancoha.org) or (209) 577-2007. The HACS will respond to all such inquiries in writing by addendum to all prospective proposers (i.e. firms or individuals that have obtained the RFQ Documents). During the RFQ solicitation process, the HACS will NOT conduct any *ex parte* conversations that may give one prospective proposer an advantage over other prospective proposers.

#### 4.0 PROPOSAL EVALUATION:

**4.1 Evaluation Factors:** The following factors will be utilized by the evaluation committee appointed by the HACS to evaluate each proposal submittal received; award of points for each listed factor will be based upon the documentation that the proposer submits within his/her proposal submittal as detailed within Section 3.1 herein:

NO.	MAX POINT VALUE	FACTOR TYPE	FACTOR DESCRIPTION
1	20 points	Subjective (Technical)	Evidence of the proposers <b>ABILITY TO PERFORM THE WORK</b> as indicated by profiles of the principals' and staffs' professional and technical competence/experience, and their facilities.
2	20 points	Subjective (Technical)	Evidence of the proposers <b>CAPABILITY</b> to provide professional services in a timely manner.
3	20 points	Subjective (Technical)	Evidence of the proposers <b>PAST PERFORMANCE</b> in terms of cost control, quality of work, and compliance with performance schedules.
4	30 points	Subjective (Technical)	The proposer's <b>DEMONSTRATED KNOWLEDGE</b> of local building codes and Federal building alterations requirements.
5	10 points	Subjective (Technical)	<b>OVERALL QUALITY AND PROFESSIONAL APPEARANCE OF THE PROPOSAL SUBMITTED</b> , based upon the opinion of the evaluators.
	100 points		<b>Total Points (other than preference points)</b>
*	15 points	Preference	Preference points are allowed for all organizations that would qualify and are certified under the federal/state definitions of small and minority owned business enterprises (MBEs), women's owned business enterprises (WEBs) or disabled veterans business enterprise (DVBE).

**4.2 Evaluation Method:**

- 4.2.1 **Initial Evaluation for Responsiveness:** Each proposal received will first be evaluated for responsiveness
- 4.2.2 **Evaluation Committee:** The HACS anticipates that it will select a minimum of a three-person committee to evaluate each of the responsive proposals submitted in response to this RFQ. PLEASE NOTE: No proposer shall be informed at any time during or after the RFQ process as to the identity of any evaluation committee member.
- 4.2.3 **Evaluation:** The appointed evaluation committee shall evaluate the responsive proposals submitted and award points subjectively pertaining to Evaluation Factors No.'s 1-5. Upon final completion of the proposal evaluation process, the evaluation committee will forward the completed evaluations to the HACS CO.
- 4.2.4 **Interview:** HACS reserves the right to interview the proposers as part of the evaluation.
- 4.2.5 **Determination of Top-ranked Proposers:** The points awarded by the evaluation committee shall determine the final rankings, an interview may be scheduled with the final Architectural office(s), once everything is completed it will be forwarded by the HACS CO to the HACS ED for approval.

4.2.5.1 **Minimum Evaluation Results:** To be considered to receive an award a proposer must receive a total calculated average of at least 70 points (of the 115 total possible points detailed within Section 4.1 herein).

4.2.6 **Contract Price Negotiations:** The HACS anticipates that it will conduct such negotiations in the following manner:

4.2.6.1 The HACS anticipates that it will conduct negotiations with the top-rated proposers in order to establish a mutually agreed upon price.

4.2.7 **Award Recommendation:** A recommendation of Agreement Determination will be submitted to the Executive Director for final approval. The HACS Executive Director will review the recommendation and if in agreement, will submit for approval to the HACS Board of Commissioners at a regularly scheduled board meeting.

4.2.8 **Notice of Results of Evaluation:** Once final determination of Agreement has been completed, all proposers will receive by e-mail a Notice of Results of Evaluation. Such notice shall inform all proposers of:

4.2.8.1 Which proposer received the award;

4.2.8.2 Where each proposer placed in the process as a result of the evaluation of the proposals received;

4.2.9 **Restrictions:** All persons having familial (including in-laws) and/or employment relationships (past or current) with principals and/or employees of a proposer entity will be excluded from participation on the HA evaluation committee. Similarly, all persons having ownership interest in and/or contract with a proposer entity will be excluded from participation on the HACS evaluation committee.

## 5.0 CONTRACT AWARD:

5.1 **Contract Award:** If a contract is awarded pursuant to this RFQ, the following conditions will apply:

5.1.1 By completing, executing and submitting the Form of Proposal, Attachment A, the "proposer is thereby agreeing to abide by all terms and conditions pertaining to this RFQ as issued by the HACS, including the contract clauses. Accordingly, the HACS has no responsibility to conduct after the submittal deadline any negotiations pertaining to the contract clauses already published.

5.2 **Contract Conditions:** The following provisions are considered mandatory conditions of any contract award made by the HACS pursuant to this RFQ:

- 5.2.1 **Contract Form:** The HACS will not execute a contract on the successful proposer's form--contracts will only be executed on the HACS form, and by submitting a proposal the successful proposer agrees to do so (please note that the HACS reserves the right to amend this sample contract form as the HACS deems necessary). However, the HACS will, during the RFQ competitive solicitation process, prior to the submittal deadline, consider any contract clauses that the proposer wishes to include therein, but the failure of the HACS to include such clauses does not give the successful proposer the right to refuse to execute the HACS's contract form. It is the responsibility of each prospective proposer to notify the HACS, in writing, prior to submitting a proposal, of any contract clause that he/she is not willing to include in the final executed contract and abide by. The HACS will consider and respond to such written correspondence, and if the prospective proposer is not willing to abide by the HACS's response (decision), then that prospective proposer shall be deemed ineligible to submit a proposal.
- 5.2.1.1 Please note that the HACS has no legal right or ability to (and will not) at any time negotiate any clauses contained within ANY of the HUD forms included as a part of this RFQ.
- 5.2.2 **Assignment of Personnel:** The HACS shall retain the right to demand and receive a change in personnel assigned to the work if the HA believes that such change is in the best interest of the HACS and the completion of the contracted work.
- 5.2.3 **Unauthorized Sub-Contracting Prohibited:** The successful proposer shall not assign any right, nor delegate any duty for the work proposed pursuant to this RFQ (including, but not limited to, selling or transferring the contract) without the prior written consent of the CO. Any purported assignment of interest or delegation of duty, without the prior written consent of the CO shall be void and may result in the cancellation of the contract with the HACS, or may result in the full or partial forfeiture of funds paid to the successful proposer as a result of the proposed contract; either as determined by the CO.
- 5.3 **Contract Period:** The HACS anticipates that it will initially award a contract for the period of 1 year with the option, at the HACS's discretion, of 3 additional one-year option periods, for a maximum total of 4 years.
- 5.4 **Licensing and Insurance Requirements:** Prior to award (but not as a part of the proposal submission) the *successful proposer* will be required to provide:
- 5.4.1 Proof of insurance coverage as provided in Attachment I;
- 5.4.2 A copy of the proposer's business license allowing that entity to provide such services within Stanislaus County;
- 5.4.3 If applicable, a copy of the proposer's license issued by the State of California licensing authority allowing the proposer to provide the services detailed herein.
- 5.4.4 The requested related information shall also be entered where provided for on the Profile of Firm Form (**DO NOT ATTACH SUBMIT COPIES WITHIN THE PROPOSAL SUBMITTAL**--we will garner the necessary certificates from the successful proposer prior to contract execution).

- 5.5 **Contract Service Standards:** It is the responsibility of the successful proposer to ensure that all work performed pursuant to this RFQ must conform and comply with all applicable local, state and federal codes, statutes, regulations and laws.
- 5.6 **Attachments:** It is the responsibility of each Proposer to verify that that he/she has the following attachments pertaining to this RFP:
- 3.6.1 Attachment A: HACS Form of Proposal;
  - 3.6.2 Attachment B: HUD Form 5369-C Certifications and Representations of Offerors, Non-Construction Contract;
  - 3.6.3 Attachment C: Profile of Firm
  - 3.6.4 Attachment D: HUD Form -5369 – B Instructions to Offerors, Non-Construction Contracts
  - 3.6.5 Attachment E: HUD Form 5370-C General Conditions for Construction Contracts
  - 3.6.6 Attachment F: HACS Section 3 forms, including explanation;
  - 3.6.7 Attachment G: HACS Sample Contract (Please note that this document is being given as a sample only. The HACS reserves the right to revise any clause and/or include with the ensuing contract any additional clauses that the HACS feel it is in its best interests to do so) includes Attachment H below;
  - 3.6.8 Attachment H: HUD 51915 Model Form of Agreement Between Owner and Design Professional
  - 3.6.9 Attachment I: Insurance Requirements for Architectural and Engineering Consultants;
  - 3.6.10 Any and all Addendums pertaining to this RFP solicitation